

# How to Make a Reservation for Central Bark Rochester in your Gingr Profile

Step 1:

- a. Go to the Central Bark Rochester Gingr login page at [https://cbusa-rochester.gingrapp.com/front\\_end/login/email](https://cbusa-rochester.gingrapp.com/front_end/login/email)
- b. Enter either your email address or phone number that you signed up with
- c. Click “continue logging in”

cbusa-rochester.gingrapp.com/front\_end/login/email

**Central Bark**

Are you a current customer? You may login or create a password with your email address on file.  
Not a current customer? [Click here to complete the online registration form.](#)

Sign in with email address

Email address

Or, with a cell phone

Cell Phone Number

Continue Logging In

[Forgot Password?](#)

Step 2:

Enter your password and click “Sign In”

**Central Bark**

Enter Password

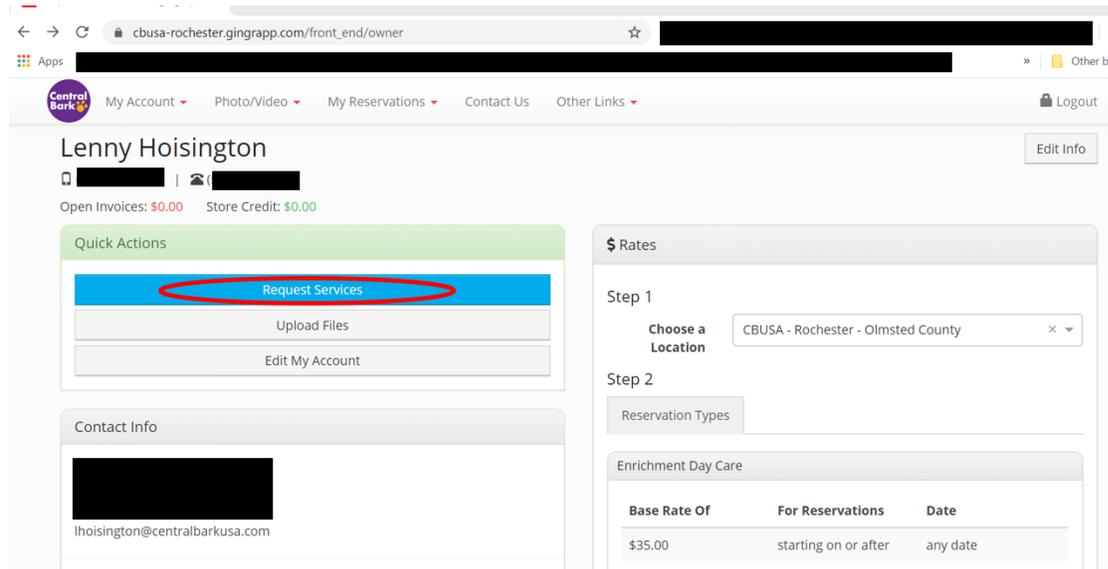
Password

Sign in

[Forgot Your Password?](#)

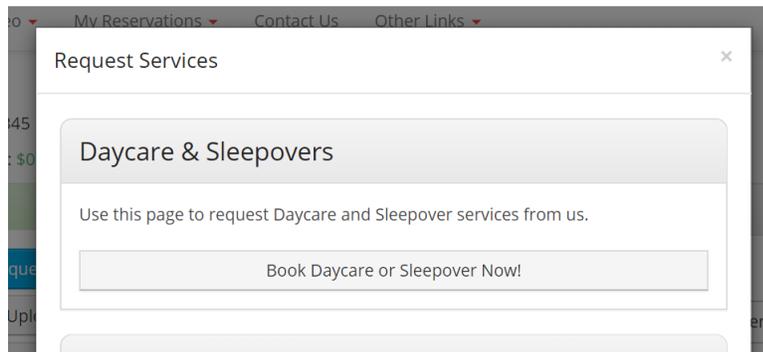
Step 3: You will now see the page below. From this page you can do a number of things along with requesting a reservation from the drop downs including editing your information, editing your pets info, adding/removing pets, checking your package credits, purchasing package credits, and adding/editing/changing photos!

- a. Click the blue “request services” button



Step 4:

- a. Click the “book daycare or sleepover now!” button



Step 5:

- a. Scroll down past the notes (after you have read them) until you get to the image below. (Stand along grooming requests cannot be done through the portal and should be called for)

Control Bark  
My Account | Photo/Video | My Reservations | Contact Us | Other Links | Log

deposit with a credit card online. Deposits are per pet.  
**Vaccinations:** We require vaccinations to be up-to-date for every pet visiting our facility. If your pet's vaccinations are not current, the system will not allow you to complete your reservation request. If this happens give us a call.  
**Grooming:** To make a grooming appointment request, go to the *New Appointment* page to see a list of specialist and available appointment times.

**Details**

**Location** CBUSA - Rochester - Olmsted County

**Type** Select a Type

**Pet(s)** Type to Select Pet(s)

**Date**

**Start Date** Select a Start Date 6:30 am

**End Date** Select an End Date 6:30 pm

Add Recurring Dates Add Another Reservation

Step 6:

- a. Click on the drop down in the "Type" row and choose your reservation type.

My Account | Photo/Video | My Reservations | Contact Us | Other Links | Log

**Location** CBUSA - Rochester - Olmsted County

**Type** Enrichment Day Care (dropdown menu open)

- Enrichment Day Care
- Sleepover
- Stay & Play

and techniques. We personalize your dog's day with fun, healthy and well-balanced activities that enrich their body, mind and senses.

**Pet(s)** Type to Select Pet(s)

**Date**

**Start Date** Select a Start Date 6:30 am

**End Date** This reservation type can only span a single date. 6:30 pm

Add Recurring Dates Add Another Reservation

## Step 7:

- a. Choose the pet or pets you would like to add to this reservation
- b. Choose the date you are looking for
  - i. You may edit the drop off and pick up time from within our open hours, if you know those approximations
  - ii. You can set up “recurring dates” for the same day/days each week for a timeframe
  - iii. You can add additional reservations for other days at the same time.

The screenshot shows the Central Bark reservation interface. At the top, there is a navigation bar with links for My Account, Photo/Video, My Reservations, Contact Us, and Other Links. The main form includes a Location dropdown set to 'CBUSA - Rochester - Olmsted County' and a Type dropdown set to 'Enrichment Day Care'. Below this is a descriptive text box about the day care experience. The Pet(s) field contains 'BAXTER'. The Date section has a red 'x' next to 'Start Date' and a dropdown menu showing 'Select a Start Date'. To the right of the start date are two time selection boxes: '6:30 am' and '6:30 pm'. Below the date and time fields are two buttons: 'Add Recurring Dates' and 'Add Another Reservation'. Red circles highlight the 'BAXTER' field and the 'Select a Start Date' dropdown. Red arrows point to the '6:30 pm' time box, the 'Add Recurring Dates' button, and the 'Add Another Reservation' button.

Step 8:

- a. You may add any additional services (such as enrichment training, training tutor, special meals (outside of lunch), salon and spa services, etc, to their reservation.
- b. You may add any notes that you would like us to see in the notes box
- c. You may run an estimate for the total cost of your reservation request (please note that the charges for “additional services” such as salon and spa, may vary from the default that shows in the estimate)
- d. Once you have added everything you want, click “Save” in the lower right corner

The screenshot shows a reservation form for a pet named BAXTER. The form includes fields for Pet(s), Date, Start Date (March 3, 2020), End Date (6:30 PM), and buttons for 'Add Recurring Dates' and 'Add Another Reservation'. Below the form are three expandable sections: 'Additional Services - BAXTER', 'Notes - BAXTER', and 'Estimate'. A blue 'Save' button is circled in red in the bottom right corner.

Step 9: Your Done!

- a. You should see the page below if everything went through correctly. You will get an email confirmation when your reservation has been accepted and confirmed, if you are added to a wait list, or if it is denied.

The screenshot shows the 'Estimate' page with a success message: "This reservation has been saved successfully." A blue "Save" button is visible. The page footer includes "Built with in Boulder, CO | Acceptable Use | Privacy Policy". A dark grey notification box at the bottom left reads: "Reservation Added! Your reservation(s) have been requested. Your request will now be reviewed by a staff member and will be accepted or rejected. You will receive an email with the status of the reservation. You will also be able to view the reservation from this page."